



**Estd:1940**

**KESHAV MEMORIAL INSTITUTE OF COMMERCE AND SCIENCES**  
**DEPARTMENT OF LIBRARY**



**FATHER OF LIBRARY SCIENCE IN INDIA**

**S.R.RANGANATHAN**

# ***Library (Information Centre)***

## ***About the library:***

Library at KMICS was started in 1995 with the intention of providing quality education to students. The library caters to the academic requirements of staff and students. Library is situated in a very spacious hall accommodating 100 students at a time .

Mrs.N.Vani sree is the library in-charge. She efficiently maintains and organizes all the information resources. Students are encouraged to visit the library as part of their academics by giving them a library period. The library incharge presents a report to the faculty as to how many students are visiting the library and the books being referred. Students refer books to prepare assignments, to prepare and present seminars and also for projects. The goal of the library is to provide excellent service to staff and students that will enhance the learning, teaching and research skills and experiences. The management highly supports the needs of the library and fulfills them as requested.

The college believes in providing a flexible space with wide and inclusive range of information and knowledge resources to support the learning of the students and teachers throughout the year.

The college has one main library in each block in addition to the departmental libraries maintained by the respective departments.

The college has a spacious central library facility for the UG and an additional extension for the PG students.

The library has a well lit and ventilated reading cum stack room with a rich collection of 8000 books, 18 periodicals/journals/magazines, 52 CDS/DVDS, 126 back volumes, projects, 14 newspapers, and online e-resources.

The library has an Open Public Access Catalogue for students and staff.

The reading room/section of the library can accommodate 100 students and is designed to provide quite

✓ **Total number of volumes---8,000**

✓ **Total number of titles—1215**

✓ **Subscribed Newspapers---14**

✓ **Periodicals/Journals/Magazines---18**

✓ **e-Books-----80**



## **E-Library of KMICS:**

Students are using e-library

## **e-Resources:**

E-Books and websites links are given below:

### **1.THE ANALYST, A QUARTERLY JOURNAL OF SCIENCE,LITERATURE**

Author: WILLIAM HOLL

Language: English

Subject: Fiction, Literature

Publisher: World Public Library Association

All Rights Reserved Worldwide by World Public Library,

[www.WorldLibrary.net](http://www.WorldLibrary.net)

### **2. FOUR MEN**

Author:Terry Morgan

Copyright © 2020 Terry Morgan

First published in the United Kingdom in 2020 by TJM Books.

[Website: www.tjmbooks.com](http://www.tjmbooks.com)

### **3.The Switch**

Author:Abscondo

[Amark.manney@abscondo.com.](mailto:Amark.manney@abscondo.com)

### **4.The end**

Part one

Author:J.L.Robb

[www.theendthebook.com](http://www.theendthebook.com)

## **5.AROUND THE WORLD IN EIGHTY DAYS**

Author:]ULES VERNE

<https://books.google.com>

## **6.HAMLET**

Author: WILLIAM SHAKESPEARE

[www.gutenberg.net](http://www.gutenberg.net)



## **7.Jane Eyre**

an Autobiography

Author: Charlotte Bronte

[www.gutenberg.net](http://www.gutenberg.net)

## **8.Adventures of Huckleberry Finn**

Author: Mark Twain

[www.gutenberg.net](http://www.gutenberg.net)

## **9.AUTOBIOGRAPHY OF SUBHAS CHANDRA BOSE**

[WWW.HINDUSTANBOOKS.COM](http://WWW.HINDUSTANBOOKS.COM)

## **10.Pride and Prejudice**

Author: Jane Austen

[www.gutenberg.net](http://www.gutenberg.net)

➤ *KMICS IS THE MEMBER OF NDL(National Digital Library)*



**ESSAY WRITING COMPETITION CONDUCTED ON  
DECEMBER 2019**

## **General rules of library**

- Every student should carry identity card always in Library and should produce it on demand.
- Every student is required to enter/write his/her name in library entry register at the entrance.
- All students will be issued three books at a time for 20 days and will be renewed, if the books are not reserved.
- Smoking, spiting, eating are strictly prohibited in the library premises.
- Please maintain silence in the library.
- Keep your mobile switch off.
- Sleeping in the library is strictly prohibited.
- The library material included books, magazines, journals, CD's and equipment should be handled with utmost care.
- The library reserves the right to search any personal item and does not accept liability for loss or damage to them.

- User's / Reader's belongings should be kept on the rack.
- Students / Readers shall not write on or damage the book and journals. Before leaving the counter borrower must satisfy himself / herself that the issued book is in good condition and if not must immediately bring the matter to the notice of the concerned staff.
- Borrower is required to replace damaged or lost book by new copy. In case this is not possible due to such book being out of print the member will be required to pay the prevailing cost of the book with additional change as determined by the Librarian subject to a maximum of 100% of the prevailing cost of the book.
- The date on which the book must be returned is stamped on the slip affixed to the book and student delaying the return is fined as per the rules of Library Committee.
- In case the Identity card is lost, kindly inform to the Librarian immediately to prevent its misuse.
- Users are requested to have a cordial relationship with library staff.
- Users must submit Identity card to the library at the time of clearance.